



**ROCKFORD HOUSING AUTHORITY
BOARD OF COMMISSIONERS**

**MARCH SPECIAL MEETING
Minutes**

Thursday March 30, 2017

Present: Jerry Lumpkins, Chairman
Phyllis Ginestra, Vice Chair
Ric Cervantes, Commissioner
Alice Jenkins, Commissioner
Karen Hoffman, Commissioner

Staff: Ron Clewer, CEO
Tim Horning, RHA Legal Counsel

Absent:

The meeting was called to order at 5:10p.m.

MINUTES:

Commissioner Cervantes moved that the RHA Board of Commissioners accept the minutes from the Regular January meeting held March 9, 2017. Commissioner Ginestra seconded the motion.

Ayes: Cervantes, Ginestra, Hoffman, Jenkins, Lumpkins

Nays:

MOTION APPROVED

QUESTIONS/COMMENTS FROM THE AUDIENCE

Note:

The Rockford Housing Authority invites comments from our audience, limiting each individual to three minutes. We do, however, refrain from discussion of personnel issues and grievances. The RHA offers to respond to all questions, if provided in writing, regarding sensitive or inappropriate discussion issues. When addressing the Board of Commissioners please provide your name and the topic of discussion.

MONTHLY REPORT SUMMARY

Gorman Report

Gorman an overview of the relocation plan for Fairgrounds phase 1, also gave renovation updates for Orton Keyes.

CEO Report

Ron went over the CEO Transition plan with the Board, the board had a brief discussion and took action.

Closed Session

At 7:15PM Commissioner Ginestra made a motion to enter closed session. Commissioner Hoffman seconded the motion. At 7:59 PM closed session ended. The meeting was recalled to order at 7:59PM.

Ayes: Commissioners: Ginestra, Hoffman, Jenkins, Cervantes, Lumpkins
Nays: None

UNFINISHED BUSINESS

RESOLUTION#2017-001

Approval-Predevelopment Loan RAD Developer Laid Over Until 4.13.17

RESOLUTION#2017-002

Approval-Section 18 Disposition of Excess Land at Orton Keyes Laid Over Until 4.13.17

RESOLUTION #2017-018

RESOLUTION THAT THE RHA BOARD OF COMMISSIONERS AMEND THE RELOCATION PLAN BY EXECUTING THE ATTACHED AMENDMENT DOCUMENT

Commissioner Ginestra moves that the RHA Board of Commissioners amend the relocation plan by executing the attached amendment document Commissioner Cervantes seconded the motion.

Ayes: Commissioners: Ginestra, Cervantes, Hoffman, Jenkins, Lumpkins
Nays: None

MOTION APPROVED

NEW BUSINESS:

RESOLUTION #2017-022

RESOLUTION THAT THE RHA BOARD OF COMMISSIONERS AUTHORIZE THE CEO TO EXECUTE THE CONTRACT CHANGE ORDER IN THE AMOUNT OF \$138,000 TO EVOLUTIONARY HOME BUILDERS TO COMPLETE THE PILOT GAS PROJECT RENOVATIONS AS OUTLINED IN THE ATTACHED SCOPE OF WORK.

Commissioner Ginestra moves that the RHA Board of Commissioners authorize the CEO to execute the contract change order in the amount of \$138,000 to Evolutionary Home Builders to complete the Pilot Gas Project Renovations as outlined in the attached scope of work Commissioner Cervantes seconded the motion.

Ayes: Commissioners: Ginestra, Cervantes, Hoffman, Jenkins, Lumpkins
Nays: None

MOTION APPROVED

RESOLUTION #2017-023

RESOLUTION THAT THE RHA BOARD OF COMMISSIONERS APPROVE THE ESTIMATED 2017 CAPITAL FUND BUDGET, ACTUAL AWARD DETERMINED BASED ON HUD APPROVED APPROPRIATIONS.

Commissioner Ginestra moved that the RHA Board of Commissioners approve the estimated 2017 Capital Fund Budget, actual award determined based on HUD approved appropriations Commissioner Hoffman seconded the motion.

Ayes: Commissioners: Ginestra, Hoffman, Cervantes, Jenkins, Lumpkins
Nays: None

MOTION APPROVED

RESOLUTION #2017-024

RESOLUTION THAT THE RHA BOARD OF COMMISSIONERS AGREES TO ENTER INTO A INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF ROCKFORD TO ALLOW THE PUBLIC HOUSING UNIT AT 2221 N. WINNEBAGO STREET. THE INTERGOVERNMENTAL AGREEMENT SETS FORTH THE TERMS BY WHICH THE POLICE OFFICER SUBJECT TO HUD APPROVAL

Commissioner Ginestra moved that the RHA Board of Commissioners agrees to enter into a Intergovernmental Agreement with the City of Rockford to allow the public housing unit 2221 N. Winnebago Street the Intergovernmental Agreement sets forth the terms by which the police officer subject to HUD approval Commissioner Hoffman seconded the motion.

Ayes: Commissioners: Ginestra, Hoffman, Cervantes, Jenkins, Lumpkins
Nays: None

MOTION APPROVED

RESOLUTION #2017-025

RESOLUTION THAT THE RHA BOARD OF COMMISSIONERS APPROVE THE TRANSITION PLAN MAKING LAURA SNYDER AND RYAN STOCKTON INTERIM CEO, SUBJECT TO THE CONDITIONS HEREIN, INCLUDING THE COMPLETION OF THE CROSS-TRAINING PLAN WITHIN 45 DAYS.

Commissioner Cervantes moved that the RHA Board of Commissioners approve the Transition Plan making Laura Snyder and Ryan Stockton interim CEO, subject to the conditions herein, including the completion of the cross-training plan within 45 days Commissioner Ginestra seconded the motion.

Ayes: Commissioners: Cervantes, Ginestra, Hoffman, Jenkins, Lumpkins

Nays: None

MOTION APPROVED

RESOLUTION #2017-026

RESOLUTION THAT THE RHA BOARD OF COMMISSIONERS APPROVE THE ADDITION OF RYAN STOCKTON, DIRECTOR OF DEVELOPMENT AS AN INTERIM SIGNATORY ON ALL RHA BANK ACCOUNTS. THIS INCLUDES THE REMOVAL OF RON CLEWER AS SIGNATORY.

Commissioner Ginestra moved that the RHA Board of Commissioners approve the addition of Ryan Stockton, Director of Development as an interim signatory on all RHA bank accounts. This includes the removal of Ron Clewer as signatory Commissioner Hoffman seconded the motion.

Ayes: Commissioners: Ginestra, Hoffman, Cervantes, Jenkins, Lumpkins
Nays: None

MOTION APPROVED

RESOLUTION #2017-027

RESOLUTION THAT THE RHA BOARD OF COMMISSIONERS APPROVE THE DELAYED POSITING OF THE NOW OPEN CEO ROLE TO REVIEW THE CURRENT JOB DESCRIPTION WITH HR AND COMPLETE THE PENDING STRATEGIC PLAN WITH THE LEADERSHIP TEAM. POSTING WILL OCCUR WITHIN 60 DAYS.

Commissioner Ginestra moved that the RHA Board of Commissioners the delayed positing of the now open CEO role to review the current job description with HR and complete the pending strategic plan with the Leadership team. Posting will occur within 60 days Commissioner Cervantes seconded the motion.

Ayes: Commissioners: Ginestra, Cervantes, Jenkins, Hoffman, Lumpkins
Nays: None

MOTION APPROVED

RESOLUTION #2017-028

RESOLUTION THAT THE RHA BOARD OF COMMISSIONERS AMEND THE ACCEPTANCE OF RESIGNATION OF RON CLEWER, CEO AND APPROVE THE EXTENDED FINAL EMPLOYMENT DATE OF APRIL 10, 2017 SO THAT HE MAY COMPLETE THE PROPOSED STRATEGIC PLANNING DELIVERABLES TO AID CONTINUITY IN THE WORK AND CULTURE OF THE ROCKFORD HOUSING AUTHORITY.

Commissioner Ginestra moved that the RHA Board of Commissioners amend the acceptance of resignation of Ron Clewer, CEO and approve the extended final employment date of April 10, 2017 so that he may complete the proposed Strategic Planning deliverables to aid continuity in the work and culture of the Rockford Housing Authority Commissioner Hoffman seconded the motion.

Ayes: Commissioners: Ginestra, Hoffman, Jenkins, Cervantes, Lumpkins
Nays: None

MOTION APPROVED

RHA COMMISSIONERS:

None

R.A.B – RESIDENT ADVISORY BOARD

None

AUDIENCE:

At 8:08 p.m. with no future business, Commissioner Ginestra, made a motion to adjourn. Commissioner Jenkins seconded the motion.

Ayes: Commissioners: Ginestra, Jenkins, Cervantes, Hoffman, Lumpkins
Nays: None

MOTION PREVAILED



Board Secretary
/rc



Chairman