



FREEDOM OF INFORMATION ACT

In compliance with the Illinois Freedom of Information Act (FOIA), notice is hereby given that the designated FOIA officer for the Rockford Housing Authority is: Christine Manley. All requests for information regarding the Rockford Housing Authority under the FOIA should be directed to the person above at 223 S Winnebago Street, Rockford, IL 61102 or cmanley@rockfordha.org.

As required by the FOIA, the following information regarding the Rockford Housing Authority is made available:

The purpose of the Rockford Housing Authority is to provide low income housing for individuals in the City of Rockford. The Rockford Housing Authority also administers the Section 8 Housing Choice Voucher program in the City of Rockford. The Rockford Housing Authority employs approximately 65 employees and the annual budget is \$8.85 million (HUD subsidy and rent collection).

Business hours are 8:00 am to 5:00 pm Monday through Friday, excluding holidays. FOIA requests may be filed in person during those hours, by mail or email. A response to the FOIA request will be provided to the requester within five (5) business days from the day the office receives the request. Requests received by mail will be considered received on the business day the mail is received by the office. If the request is sent by email, during business hours on a business day, it will be considered being received on that day. If the email request is received after business hours or on a non-business day, it will be considered received on the next business day. Saturdays, Sundays and legal holidays are not counted in the computation of the 5 day response period.

Any questions regarding this notice may be referred to the above mentioned FOIA officer at (815)-489-8540.

223 S. Winnebago St.
Rockford, Illinois 61102
815-489-8500 (office)

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