



**ROCKFORD HOUSING AUTHORITY
BOARD OF COMMISSIONERS
March Regular Meeting
Agenda**

Meeting Date Thursday March 16, 2023 – 4:00 pm

Place: **IN PERSON**
Rockford Housing Authority
223 S Winnebago St.
Rockford, IL 61102

I. ROLL CALL

II. MINUTES

- A.** Approval of the minutes from the Special December meeting held December 12, 2022

III. QUESTIONS/COMMENTS FROM THE AUDIENCE

Note:

The Rockford Housing Authority invites comments from our audience, limiting each individual to three minutes. We do, however, refrain from discussion of personnel issues and grievances. The RHA offers to respond to all questions, if provided in writing, regarding sensitive or inappropriate discussion issues.

When addressing the Board of Commissioners please provide your name and the topic of discussion.

IV. CHECKS

- A.** Approval to place the checks from November/December on file for audit.
B. Approval to place the checks from January on file for audit.
C. Approval to place the checks from February on file for audit

V. 1st QUARTER WRITTEN REPORTS & DASHBOARDS (October 2022-December2022)

- A. LIPH 1st Quarter Report & Dashboard -Lynn Feirn – LIPH Manager
- B. HCV Utilization 1st Quarter Report & Dashboard – Rosalind Gulley, HCV Program Manager
- C. Human Services 1st Quarter Report & Dashboard -Odessa Walker, Human Services Director
- D. Fairgrounds Relocation Report- Odessa Walker, Human Services Director
- E. Security Report 1st Quarter Report & Dashboard – Felice Woitynek, Policy, Compliance, and Security Systems Manager
- F. Development 1st Quarter Report & Dashboard- Erin Vore, Redevelopment Coordinator
- G. Human Resources 1st Quarter Report & Dashboard -Angel Mackey, Executive Assistant/HR Admin
- H. Procurement & Contracts 1st Quarter Dashboard with Report & Status- Linda Dorsey Tillman, Procurement & Contract Manager
- I. Section III 1st Quarter Report & Dashboard -Stephanie Summers, Section III Compliance Manager
- J. Maintenance 1st Quarter Dashboard & Report- Vince Tarara, Maintenance Manager

VI. WRITTEN REPORTS & DASHBOARDS (February)

- A. LIPH Report & Dashboard -Lynn Feirn, LIPH Program Manager
- B. HCV Report & Dashboard – Rosalind Gulley, HCV Program Manager
- C. Fairgrounds Valley Relocation Report & Dashboard -Odessa Walker, Human Services Director
- D. Security Report & Dashboard – Felice Woitynek, Policy, Compliance, and Security Systems Manager
- E. Section III Report & Dashboard -Stephanie Summers, Section III Compliance Manager
- F. Maintenance Dashboard & Report- Vince Tarara, Maintenance Manager

VII. WRITTEN REPORTS & DASHBOARDS (March)

- A. LIPH Report & Dashboard -Lynn Feirn, LIPH Program Manager
- B. HCV Report & Dashboard – Rosalind Gulley, HCV Program Manager
- C. Fairgrounds Valley Relocation Report & Dashboard -Odessa Walker, Human Services Director
- D. Security Report & Dashboard – Felice Woitynek, Policy, Compliance, and Security Systems Manager
- E. Section III Report & Dashboard -Stephanie Summers, Section III Compliance Manager
- F. Maintenance Dashboard & Report- Vince Tarara, Maintenance Manager

VIII. MONTHLY REPORTS

- A. CEO -Report, Laura Snyder, Chief Executive Officer (January 2023)
- B. CEO -Report, Laura Snyder, Chief Executive Officer (February 2023)
- C. CEO-Report , Laura Snyder, Chief Executive Officer (March 2023)
- D. Finance Report-Jana Janes, Director of Finance (October 2022)
- E. Finance Report-Jana Janes, Director of Finance (November 2022)
- F. Finance Report-Jana Janes, Director of Finance (December 2022)
- G. Finance Report 1st Quarter Report with Manager Summaries – Jana Janes, Director of Finance
- H. Finance Report- Jana Janes, Director of Finance (January 2023)
- I. RAB Report – Ken Oliver, RAB President

IX. UNFINISHED BUSINESS

- A. Approval 2021-01 – Amendment to the CEO Contract

X. NEW BUSINESS

- A. Approval - Consent Agenda December 2022
- B. Approval - Consent Agenda January 2023
- C. Approval-Consent Agenda February 2023
- D. Approval Consent Agenda March 2023

Items on the Consent Agenda are considered routine and do not require separate discussion. Support documentation is included under separate cover.

If a Commissioner wishes to have discussion, or if a member of the public wishes to comment on any consent item, the item may be removed from the consent agenda and considered separately. Questions or clarifications may be considered by the Commissioners without removal from the Consent Agenda. The Consent Agenda is adopted in one motion.

- E. Approval – HCV Utility Allowance 2023
- F. Approval -Section III Policy
- G. Approval -ACOP & Admin Plan Changes
- H. Approval- Employee Handbook Changes

XI. DISCUSSION

- A. RHA Commissioners
- B. R.A.B

XII. ADJOURN

