



**ROCKFORD HOUSING AUTHORITY
BOARD OF COMMISSIONERS
October Meeting
Updated Agenda**

Meeting Date: Thursday October 19, 2023 – 4:00 pm

Place: **IN PERSON**
Rockford Housing Authority
223 S Winnebago St.
Rockford, IL 61102

I. ROLL CALL

II. MINUTES

- A.** Approval of the minutes from the Regular September meeting held September 21, 2023

III. QUESTIONS/COMMENTS FROM THE AUDIENCE

Note:

The Rockford Housing Authority invites comments from our audience, limiting each individual to three minutes. We do, however, refrain from discussion of personnel issues and grievances. The RHA offers to respond to all questions, if provided in writing, regarding sensitive or inappropriate discussion issues.

When addressing the Board of Commissioners please provide your name and the topic of discussion.

IV. CHECKS

- A.** Approval to place the checks from October on file for audit.

4TH QUARTER WRITTEN REPORTS & DASHBOARDS

- A.** LIPH 4th Quarter Report & Dashboard -Tequia Pollard-Brown, Affordable Housing Manager

- B. Utilization 4th Quarter Report & Dashboard – Rosalind Gulley, HCV Program Manager
- C. Human Services 4th Quarter Report & Dashboard -Carandus Brown, Human Services Manger
- D. Fairground Valley Relocation Report & Dashboard, Carandus Brown, Human Services Manger
- E. Security Report 4th Quarter Report & Dashboard – Felice Woitynek, Policy, Compliance, and Security Systems Manager
- F. Development 4th Quarter Report & Dashboard- Erin Vore, Redevelopment Coordinator
- G. Human Resources 4th Quarter Report & Dashboard -Angel Mackey, Executive Assistant/HR Admin
- H. Procurement & Contracts 4th Quarter Dashboard with Report & Status- Linda Dorsey Tillman, Procurement & Contract Manager
- I. Section III 4th Quarter Report & Dashboard -Stephanie Summers, Section III Compliance Manager
- J. Maintenance 4th Quarter Dashboard & Report- Vince Tarara, Maintenance Supervisor

V. MONTHLY REPORTS

- A. Finance Report- Jana Janes, Director of Finance
- B. CEO Report, Laura Snyder, Chief Executive Officer
- C. RAB Report – Ken Oliver, RAB President
- D. Gorman Quarterly Report-Ron Clewer, Illinois Market President

VI. UNFINISHED BUSINESS

- A. Approval –Marketing and Communication Consulting Services IFB#23-082
- B. Approval –North Main Manor and Oleson Plaza Paint Project
- C. Approval - Environmental Consulting Services 230-85
- D. Approval- FY2024 Budget
- E. Approval- CEO Employment Contract.
Closed session pursuant to 5 ILCS 120/2 (c) (1) to discuss employment and compensation of RHA CEO

VII. NEW BUSINESS

- A. Approval - Consent Agenda

Items on the Consent Agenda are considered routine and do not require separate discussion. Support documentation is included under separate cover.

If a Commissioner wishes to have discussion, or if a member of the public wishes to comment on any consent item, the item may be removed from the consent agenda and considered separately.

Questions or clarifications may be considered by the Commissioners without removal from the Consent Agenda. The Consent Agenda is adopted in one motion.

- A. Approval –Procurement Policy
- B. Approval- SEMAP Submission
- C. Approval-Section III Submission
- D. Review- Closed Meeting Minutes
- E. Approval -of a resolution by the Rockford Housing Authority as the sole member of Bridge Rockford Alliance authorizing the execution of loan documents from Illinois Bank and Trust for the purchase of 1417 Elm Street with execution of loan documents by President Jeffrey DiBenedetto.
- F. Approval- of a resolution by the Rockford Housing Authority as the sole member of Bridge Rockford Alliance authorizing the execution of loan documents for the execution of a line of credit with Illinois Bank and Trust with execution of loan documents by President Jeffrey DiBenedetto.

VIII. DISCUSSION

- A. RHA Commissioners
- B. R.A.B
- C. C. Scattered Sites Repositioning

IX. ADJOURN