



**ROCKFORD HOUSING AUTHORITY
BOARD OF COMMISSIONERS
July 2024 Meeting
Agenda**

Meeting Date: Monday, July 15, 2024 – 10:00am

Place: **IN PERSON**
Rockford Housing Authority
223 S Winnebago St.
Rockford, IL 61102

I. ROLL CALL

II. MINUTES Pgs. 1-5

A. Approval of the minutes from the Special June meeting held June 24, 2024

III. QUESTIONS/COMMENTS FROM THE AUDIENCE

Note:

The Rockford Housing Authority invites comments from our audience, limiting each individual to three minutes. We do, however, refrain from discussion of personnel issues and grievances. The RHA offers to respond to all questions, if provided in writing, regarding sensitive or inappropriate discussion issues.

When addressing the Board of Commissioners please provide your name and the topic of discussion.

IV. CHECKS Emailed 7/11/2024

A. Approval to place the checks from May & June on file for audit

V. WRITTEN REPORTS & DASHBOARDS(JUNE)

A. LIPH Report & Dashboard -Tequila Pollard-Brown – Affordable Housing Manager
Pgs. 7-8

- B. HCV Utilization Report & Dashboard – Rosalind Gulley, HCV Program Manager
Pgs. 10-12
- C. Security Report & Dashboard – Felice Woitynek, Policy, Compliance, and Security Systems Manager **Pgs. 14-16**
- D. Section III Report & Dashboard -Stephanie Summers, Section III Compliance Manager **Pgs. 18-19**
- E. Maintenance Dashboard & Report- Vince Tarara, Maintenance Supervisor
Pgs.21-22
- F. Development Dashboard & Report – Erin Vore, Redevelopment Coordinator **Pgs. 24-26**

VI. 3RD QUARTER WRITTEN REPORTS & DASHBOARDS(JULY)

- A. LIPH 3rd Quarter Report & Dashboard -Tequila Pollard-Brown – Affordable Housing Manager **Pgs. 28-29**
- B. HCV Utilization 3rd Quarter Report & Dashboard – Rosalind Gulley, HCV Program Manager **Pgs. 31-32**
- C. Human Services 3rd Quarter Report & Dashboard -Carandus Brown, Human Services Manager **Pgs. 34-72**
- D. Security Report 3rd Quarter Report & Dashboard – Felice Woitynek, Policy, Compliance, and Security Systems Manager **Pgs. 74-76**
- E. Development 3rd Quarter Report & Dashboard- Erin Vore, Redevelopment Coordinator **Pgs.78-80**
- F. Human Resources 3rd Quarter Report & Dashboard -Angel Mackey, Executive Assistant/HR Admin **Pgs. 82-87**
- G. Procurement & Contracts 3rd Quarter Dashboard with Report & Status- Linda Dorsey Tillman, Procurement & Contract Manager **Pgs. 89-93**
- H. Section III 3rd Quarter Report & Dashboard -Stephanie Summers, Section III Compliance Manager **Pgs. 95-98**
- I. Maintenance 3rd Quarter Dashboard & Report- Vince Tarara, Maintenance Manager **Pgs.100-101**

I. MONTHLY REPORTS

- A. Finance Report **June & July** - Jana Janes, Director of Finance **Pgs. 103-148**
- B. CEO Report, Laura Snyder, Chief Executive Officer
- C. Gorman Quarterly Report, Sonja **Emailed 7/11/2024**
- D. RAB Report – Ken Oliver, RAB President

II. UNFINISHED BUSINESS

- A. Approval- Closed Meeting Minutes

III. NEW BUSINESS

A. Approval - Consent Agenda June 2024 **Pgs. 151-152**

B. Approval – Consent Agenda July 2024 **Pgs. 154-155**

Items on the Consent Agenda are considered routine and do not require separate discussion. Support documentation is included under a separate cover.

If a Commissioner wishes to have a discussion or if a member of the public wishes to comment on any consent item, the item may be removed from the consent agenda and considered separately.

Questions or clarifications may be considered by the Commissioners without removal from the Consent Agenda. The Consent Agenda is adopted in one motion.

C. Approval -2025 Board Plan of Work **Pgs. 156-160**

D. Approval - #24-101 for Allergy Tech Piggyback Contract **Pg. 161**

IV. **DISCUSSION**

A. RHA Commissioners

V. **ADJOURN**