



**ROCKFORD HOUSING AUTHORITY  
BOARD OF COMMISSIONERS  
AUGUST 2024 MEETING  
AGENDA**

**MEETING DATE:** Thursday, August 15, 2024 – 4:00 pm

**PLACE:** **IN PERSON**  
Rockford Housing Authority  
223 S Winnebago St.  
Rockford, IL 61102

**I. ROLL CALL**

**II. MINUTES**

A. Approval of the minutes from the Special June meeting held June 24, 2024

**III. QUESTIONS/COMMENTS FROM THE AUDIENCE**

**Note:**

*The Rockford Housing Authority invites comments from our audience, limiting each individual to three minutes. We do, however, refrain from discussion of personnel issues and grievances. The RHA offers to respond to all questions, if provided in writing, regarding sensitive or inappropriate discussion issues.*

*When addressing the Board of Commissioners please provide your name and the topic of discussion.*

**IV. CHECKS**

A. Approval to place the checks from May, June, & July on file for audit

**V. WRITTEN REPORTS & DASHBOARDS(JUNE)**

- A. LIPH Report & Dashboard - Odessa Walker, Chief Operations Officer
- B. HCV Utilization Report & Dashboard – Rosalind Gulley, HCV Program Manager
- C. Security Report & Dashboard – Felice Woitynek, Policy, Compliance, and Security Systems Manager

- D. Section III Report & Dashboard -Stephanie Summers, Section III Compliance Manager
- E. Maintenance Dashboard & Report- Odessa Walker, Chief Operations Officer
- F. Development Dashboard & Report – Erin Vore, Redevelopment Coordinator

**VI. 3<sup>RD</sup> QUARTER WRITTEN REPORTS & DASHBOARDS(JULY)**

- A. LIPH 3<sup>rd</sup> Quarter Report & Dashboard - Odessa Walker, Chief Operations Officer
- B. HCV Utilization 3<sup>rd</sup> Quarter Report & Dashboard – Rosalind Gulley, HCV Program Manager
- C. Human Services 3<sup>rd</sup> Quarter Report & Dashboard -Carandus Brown, Human Services Manager
- D. Security Report 3<sup>rd</sup> Quarter Report & Dashboard – Felice Woitynek, Policy, Compliance, and Security Systems Manager
- E. Development 3<sup>rd</sup> Quarter Report & Dashboard- Erin Vore, Redevelopment Coordinator
- F. Human Resources 3<sup>rd</sup> Quarter Report & Dashboard -Angel Mackey, Executive Assistant/HR Admin
- G. Procurement & Contracts 3<sup>rd</sup> Quarter Dashboard with Report & Status- Linda Dorsey Tillman, Procurement & Contract Manager
- H. Section III 3<sup>rd</sup> Quarter Report & Dashboard -Stephanie Summers, Section III Compliance Manager
- I. Maintenance 3<sup>rd</sup> Quarter Dashboard & Report- Odessa Walker, Chief Operations Officer

**I. WRITTEN REPORTS & DASHBOARDS(AUGUST)**

- A. LIPH Report & Dashboard -Odessa Walker – Chief Operations Officer
- B. HCV Utilization Report & Dashboard – Rosalind Gulley, HCV Program Manager
- C. Security Report & Dashboard – Felice Woitynek, Policy, Compliance, and Security Systems Manager
- D. Section III Report & Dashboard -Stephanie Summers, Section III Compliance Manager
- E. Maintenance Dashboard & Report- Odessa Walker, Chief Operations Officer
- F. Development Dashboard & Report – Erin Vore, Redevelopment Coordinator

**II. MONTHLY REPORTS**

- A. Finance Report June, July, & August - Jana Janes, Director of Finance
- B. Finance 3<sup>rd</sup> Quarter Report with Property Manager Summaries, Jana Janes, Director of Finance
- C. CEO Report, Laura Snyder, Chief Executive Officer
- D. Gorman Quarterly Report, Sonja
- E. RAB Report – Ken Oliver, RAB President

**III. UNFINISHED BUSINESS**

- A. Approval- Closed Meeting Minutes**

**IV. NEW BUSINESS**

- A. Approval - Consent Agenda June 2024**  
**B. Approval – Consent Agenda July 2024**  
**C. Approval – Consent Agenda August 2024**

*Items on the Consent Agenda are considered routine and do not require separate discussion. Support documentation is included under a separate cover.*

*If a Commissioner wishes to have a discussion or if a member of the public wishes to comment on any consent item, the item may be removed from the consent agenda and considered separately.*

*Questions or clarifications may be considered by the Commissioners without removal from the Consent Agenda. The Consent Agenda is adopted in one motion.*

- D. Approval -2025 Board Plan of Work**  
**E. Approval - #24-101 for Allergy Tech Piggyback Contract**

**V. DISCUSSION**

- A. JCI Presentation**  
**B. RHA Commissioners**

**VI. ADJOURN**