



**ROCKFORD HOUSING AUTHORITY
BOARD OF COMMISSIONERS
December 2023/ January 2024 Meeting
Agenda**

Meeting Date: Thursday January 18, 2024 – 4:00 pm

Place: **IN PERSON**
Rockford Housing Authority
223 S Winnebago St.
Rockford, IL 61102

I. ROLL CALL

II. MINUTES

- A. Approval of the minutes from the Regular November meeting held November 16, 2023 **Pgs. 1-6**

III. QUESTIONS/COMMENTS FROM THE AUDIENCE

Note:

The Rockford Housing Authority invites comments from our audience, limiting each individual to three minutes. We do, however, refrain from discussion of personnel issues and grievances. The RHA offers to respond to all questions, if provided in writing, regarding sensitive or inappropriate discussion issues.

When addressing the Board of Commissioners please provide your name and the topic of discussion.

IV. CHECKS

- A. Approval to place the checks from November on file for audit. **Emailed December 12, 2023**
- B. Approval to place the checks from December on file for audit. **Emailed January 15, 2024**

1ST QUARTER WRITTEN REPORTS & DASHBOARDS

- C. LIPH 1st Quarter Report & Dashboard -Tequila Pollard-Brown – Affordable Housing Manager **Pgs. 8-10**
- D. HCV Utilization 1st Quarter Report & Dashboard – Rosalind Gulley, HCV Program Manager **Pgs. 12-23**
- E. Human Services 1st Quarter Report & Dashboard -Carandus Brown, Human Services Manger **Pgs. 25-56**
- F. Fairgrounds Relocation Report- Carandus Brown, Human Services Manager **Pgs. 58-64**
- G. Security Report 1st Quarter Report & Dashboard – Felice Woitynek, Policy, Compliance, and Security Systems Manager **Pgs. 66-70**
- H. Development 1st Quarter Report & Dashboard- Erin Vore, Redevelopment Coordinator **Pgs. 72-74**
- I. Human Resources 1st Quarter Report & Dashboard -Angel Mackey, Executive Assistant/HR Admin **Pgs. 76-81**
- J. Procurement & Contracts 1st Quarter Dashboard with Report & Status- Linda Dorsey Tillman, Procurement & Contract Manager **Pgs. 83-88**
- K. Section III 1st Quarter Report & Dashboard -Stephanie Summers, Section III Compliance Manager **Pgs. 90-93**
- L. Maintenance 1st Quarter Dashboard & Report- Vince Tarara, Maintenance Manager **Pgs. 95-97**

V. MONTHLY REPORTS

- A. Finance Report - Jana Janes, Director of Finance **Pgs. 99-142**
- B. CEO Report, Laura Snyder, Chief Executive Officer **Pgs. 144-146**
- C. Gorman 1st Quarter Report- Ron Clewer, Illinois Market President
- D. RAB Report – Ken Oliver, RAB President

VI. UNFINISHED BUSINESS

- A. Approval –North Main Manor and Oleson Plaza Paint Project **Pgs.148-149**
- B. Approval- CEO Employment Contract.
Closed session pursuant to 5 ILCS 120/2 (c) (1) to discuss employment and compensation of RHA CEO
- A. Approval- Closed Meeting Minutes

VII. NEW BUSINESS

- A. Approval - Consent Agenda for October 2023 **Pgs. 153-154**
- B. Approval - Consent Agenda for October 2023 **Pgs. 155-156**

Items on the Consent Agenda are considered routine and do not require separate discussion. Support documentation is included under separate cover.

If a Commissioner wishes to have discussion, or if a member of the public wishes to comment on any consent item, the item may be removed from the consent agenda and considered separately. Questions or clarifications may be considered by the Commissioners without removal from the Consent Agenda. The Consent Agenda is adopted in one motion.

- B. Approval – Illinois Paid Leave Act
- C. Approval- FY2024 RHA Annual Plan Pgs. **156-186**

VIII. DISCUSSION

- A. RHA Commissioners
- B. Bridge properties for Youth Build Grant
- C. R.A.B

IX. ADJOURN