



**ROCKFORD HOUSING AUTHORITY
BOARD OF COMMISSIONERS
February 2024 Meeting
Updated Agenda**

Meeting Date: Thursday February 15, 2024 – 4:00 pm

Place: **IN PERSON**
Rockford Housing Authority
223 S Winnebago St.
Rockford, IL 61102

I. ROLL CALL

II. MINUTES

- A. Approval of the minutes from the Regular January meeting held January 18, 2024
Pgs. 1-6
- B. Approval of the minutes from the Special January meeting held January 25, 2024
Pgs. 7-8

III. QUESTIONS/COMMENTS FROM THE AUDIENCE

Note:

The Rockford Housing Authority invites comments from our audience, limiting each individual to three minutes. We do, however, refrain from discussion of personnel issues and grievances. The RHA offers to respond to all questions, if provided in writing, regarding sensitive or inappropriate discussion issues.

When addressing the Board of Commissioners please provide your name and the topic of discussion.

IV. CHECKS **Emailed 2/8/2024**

- A. Approval to place the checks from January on file for audit.

V. WRITTEN REPORTS & DASHBOARDS

- A. LIPH Report & Dashboard -Tequila Pollard-Brown – Affordable Housing Manager
Pgs. 10-11
- B. HCV Utilization Report & Dashboard – Rosalind Gulley, HCV Program Manager
Pgs. 13-15
- C. Fairgrounds Relocation Report- Carandus Brown, Human Services Manager **Pgs. 17-23**
- D. Security Report & Dashboard – Felice Woitynek, Policy, Compliance, and Security Systems Manager **Pg. 25**
- E. Section III Report & Dashboard -Stephanie Summers, Section III Compliance Manager **Pgs. 27-29**
- F. Maintenance Dashboard & Report- Vince Tarara, Maintenance Manager **Pgs. 31-33**

VI. MONTHLY REPORTS

- A. Finance 1st Quarter Dashboard & Report with Property Manager Summaries- Jana Janes, Director of Finance **Pgs. 34-47**
- B. Finance Report - Jana Janes, Director of Finance **Pgs. 49-71**
- C. CEO Report, Laura Snyder, Chief Executive Officer **Pgs. 73-74**
- D. RAB Report – Ken Oliver, RAB President

VII. UNFINISHED BUSINESS

- A. Approval –North Main Manor and Oleson Plaza Paint Project **Pgs. 76-77**
- B. Approval- CEO Employment Contract.
Closed session pursuant to 5 ILCS 120/2 (c) (1) to discuss employment and compensation of RHA CEO **Pg. 78**
- C. Approval- Closed Meeting Minutes

VIII. NEW BUSINESS

- A. Approval - Consent Agenda **Pgs. 81-82**

Items on the Consent Agenda are considered routine and do not require separate discussion. Support documentation is included under separate cover.

If a Commissioner wishes to have discussion, or if a member of the public wishes to comment on any consent item, the item may be removed from the consent agenda and considered separately. Questions or clarifications may be considered by the Commissioners without removal from the Consent Agenda. The Consent Agenda is adopted in one motion.

IX. DISCUSSION

- A. RHA Commissioners
- B. R.A.B

X. ADJOURN